

A planned programme of CEIAG for Form I - MVI

Form I

- Pupils receive one 1 hour period of Employability (LLW) for 9 weeks. Pupils have the opportunity to examine:
 - Their own skills and qualities
 - Aspects of the global economy and changing world of work
 - The concepts of enterprise and entrepreneurship
- Encouraging STEM Subjects through various activities such as Young Innovators and Young Engineers (Sentinus).
- Progress File – Pupils will carry out a self review and evaluation and set future targets (MTW). Pupils are encouraged to consider future careers when setting targets.

Form II

- Pupils receive one 1 hour period of Employability (LLW) for 9 weeks.
- Talks to pupils and parents on the need to focus attention of the impending choices. Details of the subject choice will be provided and discussed.
- STEM careers research built into the Form II Library class programme.
- Progress File – Pupils will carry out a self review and evaluation and set future targets (MTW). Pupils are encouraged to consider future careers when setting targets.

Form III

- Introductory Talks to pupils and parents on the need to focus attention of the impending choices. Details of the GCSE choices will be provided and discussed.
- All pupils receive 18 one hour careers lessons to help pupils identify personal traits and aptitudes (see Careers/Employability Schemes of Work).
- Pupils will develop a personal career plan and investigate a variety of careers, undergo a range of exercises linked to personality/job inventories, gender issues and the link between examination success and prospective careers.
- Eye4Education Career and Subject Mapping workshop
- STEM Carousel for all Form III pupils and STEM Research built into the Careers Programme.
- Formal interviews on an individual basis if required.
- QUB – Find your Future Presentation.
- End of Key Stage III PCP – a necessary part of their progress file.
- Progress File – Pupils will carry out a self review and evaluation and set future targets (MTW)

Form IV and V

- Formal interviews on an individual basis by a DEL Careers Adviser or Careers Teacher. 2nd, 3rd or even 4th follow up interviews will be held depending on individual need.
- Advice, help and guidance on subject choice including introductory talks to pupils and parents on the need to focus and consider carefully the impending choices.
- Opportunities to attend various careers conventions of interest. A series of optional careers presentations such as the Army presentation, Navy presentation, Engineering your future, Y do IT, Chartered Accountancy Careers Convention, Schlumberger Gender Diversity event etc.
- Informal discussions with Careers Teachers. Pupils can book a Careers Interview at any time.
- Access to the Careers Library and to computer programmes to enhance awareness and facilitate a realistic choice.
- Employability is built into the Careers Programme – 18 weeks of one hour lessons.
- Use of outside agencies such as Eye4Education to increase awareness of the opportunities for employment and the self employment field. Eg Labour Market Information on future employment trends, Experiences of Work etc.
- Form V pupils involved in Eye4Education programme called 'MOTIVATION 4 EDUCATION' – designed to be motivational and offers support for career planning.
- Presentations from Colleges of Further and Higher Education for interested pupils. Assistance in completing application forms for Apprenticeships/courses given on an individual basis. All red and amber coloured pupils will be encouraged to apply to an FE or other school in case they do not get enough points to get back into Sixth Form.
- End of Key Stage V PCP – held in the Careers Interview Room and in Progress File
- Pupils will also create a CV which will be held in their Progress File.
- Attend an advice interview following GCSE results.
- Progress File – Pupils will carry out a self review and evaluation and set future targets (MTW)

LVI and MVI

- Careers module delivered during Tuesday period 2 including work on University and Degree course choices plus writing personal statements.
- Work experience week –local and global opportunities to Malawi.
- Information collected from pupils on what area of study they wish to pursue – follow up on information gained in Form 5. This will aid pupils in making realistic career options and help them to choose relevant work experience. This follow up will highlight pupils in need of careers advice and further careers education.
- A series of optional careers presentations.
- Receive UCAS, CAO and University Funding presentations and personal assistance with these.
- Subject specific talks eg preparing for your medical interview.
- Presentations from universities and an ability to attend Options Careers conferences, Pre Med, Pre Law, Pre Eng, Pre Psychology, Pre Accounting, Speech and Language introduction, Careers using Psychology etc. courses. All advertised and pupils have permission to attend.
- Ability to attend Open Days (some organised by school, others personally) and UCAS Convention.
- Help with University Course choice – presentations from Careers staff and Senior staff.
- Can apply for a number of courses eg those organised by Sentinus eg Engineering your Future and IOD Work shadowing scheme, Lancaster Summer schools and Nuffield Bursaries.
- Access to the Careers Library packed with up to date resources.
- Careers module delivered during Tuesday period 2 including work on university and degree course choices plus writing personal statements.
- Open door policy for access to Careers staff – regularly promoted through Year Heads, Mentors, Class Teachers etc.
- Interview and Assessment Day – organised by Eye 4 Education
- Formal interviews on an individual basis on careers opportunities and pathways beyond school.
- Receive advice interviews following AS and A level results including return to school interviews.

- Presentations from Colleges of Further and Higher Education for interested pupils. Assistance in completing application forms for Further and Higher Education courses and for Apprenticeships given on an individual basis.
- UCAS mentors assigned to MVI pupils to ensure pupils receive appropriate assistance on UCAS application.
- MMI Simulation Event for both Doctors, Dentist and Vets and one for nursing and midwifery (ALC Collaboration)
- Traditional Interview training for specific groups eg Teachers, Nurses etc.

Additional

- The DEL Careers Adviser will also be available to work closely with those pupils aligned to SENCO.
- Currently on the DEL mailing list for all Apprenticeships/Job opportunities – these are duly advertised eg NIE, Phoenix Gas, Bombardier, Schrader, ETCN, Vodaphone, BT etc.
- Advertise other opportunities that are sent into school eg PWC, Total Mobile, Santander, Kanios, Grant Thornton, BDO, Deloitte etc.

