



BELFAST ROYAL ACADEMY

Cliftonville Road, Belfast BT14 6JL

The Board of Governors invites applications
for the post of

FULL-TIME TEMPORARY TEACHER AT FOUNDATION STAGE / KEY STAGE 1

MATERNITY COVER (SEPT 2019 - 27th JUNE 2020)

**BEN MADIGAN PREPARATORY SCHOOL
690 ANTRIM ROAD, BELFAST**

Application forms and relevant information may be
downloaded from the web-site below.

**The closing date for the receipt of applications for the
post will be Tuesday 28th May 2019 at 12 noon.**

The Board of Governors is an Equal Opportunities Employer.

www.belfastroyalacademy.com



BELFAST ROYAL ACADEMY

Ben Madigan Preparatory Department

Full-time Teacher in the Preparatory Department (Maternity Cover) Foundation Stage / Key Stage 1 (Temporary- Sept 2019-27th June 2020)

General Information

The Belfast Royal Academy was founded in 1785 and is the oldest school in the city. Originally situated near St. Anne's Cathedral in what is now Academy Street, it was transferred to the Cliftonville Road in 1880, when the present building was erected. For more than a century the school was named Belfast Academy. In 1888 Queen Victoria granted permission for the school to style itself the Belfast Royal Academy.

Belfast Royal Academy is a voluntary grammar school of some 1450 pupils, with a further 120 pupils in the preparatory department. Its management is vested in a Board of Governors on which parents and teachers are represented, along with Governors elected by Members of the Academy and nominees of the Minister of Education. Ben Madigan is the Preparatory Department of Belfast Royal Academy.

There are 8 teachers in Ben Madigan including a teaching Head of the Preparatory Department. There are 7 classes, 1 of each year group and each class has a maximum of 25 pupils. In addition, there is a pre-school playgroup and before and after school childminding.

Children follow the Northern Ireland curriculum.

The school has a very active extra-curricular programme and willingness to contribute to this is essential.

A completed application form should be sent to the Principal's Secretary, Belfast Royal Academy, 3 – 17 Cliftonville Road, Belfast, BT14 6JL, by Tuesday 28th May 2019 at 12 noon.

Please note that late applications and applications received via email will not be accepted.

Further information about the school can be found on the school website
www.benmadigan.com



BELFAST ROYAL ACADEMY
Ben Madigan Preparatory Department

Full-time Teacher in the Preparatory Department

Foundation Stage/Key Stage 1 (Temporary Maternity cover)

Start Date: September 2019- 27th June 2020

Job Description

Summary of main aspects of roles:

- To undertake all planning, preparation and teaching of the relevant class (where appropriate by working with other staff members)
- To take primary responsibility for the pastoral care of children in the relevant class
- To develop and maintain high standards of behaviour and discipline
- To assess pupils as required by the Head of the Preparatory Department and produce appropriate reports/analysis including verbal and written reports to parents
- To contribute to the extra-curricular life of the school
- To attend meetings or training as required
- To carry out administrative and other tasks within the Preparatory Department as required by the Head of the Preparatory Department or the Principal

PERSON SPECIFICATION

POSTS: Full-time Teacher (Temporary) – Foundation Stage/Key Stage 1

	ESSENTIAL	DESIRABLE
QUALIFICATIONS	<p>The criteria that will be applied at shortlisting are as follows:</p> <p>Applicants must at the closing date for receipt of completed applications:</p> <p>1) Hold a teaching qualification which meets the requirements for recognition to teach in Primary Schools in Northern Ireland; and</p> <p>2) Have a minimum of a 2:2 degree; and</p>	<p>Preference may be given to those applicants who:</p> <ul style="list-style-type: none"> • Have a minimum of a 2:1 degree; • Have a minimum of Grade 6 pianoforte (or equivalent or higher)
EXPERIENCE	<p>The criteria that will be applied at shortlisting is as follows (please note that experience must be accrued by the closing date for receipt of completed applications):</p> <p>3) Have 6 months' experience in a paid capacity of teaching a Foundation Stage or Key Stage 1 class within the last 5 years; and</p> <p>4) Have experience of planning and implementing play-based learning in the Foundation Stage and/or activity-based learning in Key Stage 1; and</p> <p>5) Have experience of enhancing teaching and learning using an interactive whiteboard and digital technologies.</p>	<ul style="list-style-type: none"> • Have 1 years' experience in a paid capacity of teaching in a Foundation Stage or Key Stage 1 class within the last 6 years • Have experience of coordinating or assisting with the development of the Using ICT area of the curriculum in a Primary School; • Have experience of coordinating or assisting with the development of Mathematics in a Primary School • Have experience of playing the piano to accompany a choir at assembly or as part of a school production • Have experience of contributing to an extra-curricular programme <p>(please note that experience must be accrued by the closing date for receipt of completed applications).</p>

<p>KNOWLEDGE</p>	<ul style="list-style-type: none"> • Knowledge of the Northern Ireland primary school Curriculum; • Display an understanding of primary school pupils and their needs; • Knowledge of Child Protection issues for primary aged pupils. 	
<p>SKILLS</p>	<ul style="list-style-type: none"> • Communication skills; • Organisational skills; • Interpersonal skills; • ICT skills; • Ability to plan for curricular development across all learning areas; • Ability to promote positive relationships with children, colleagues and parents; 	
<p>PERSONAL QUALITIES</p>	<ul style="list-style-type: none"> • Flexible; • Enthusiastic; • Sensitive; • Ability to work as a member of a team; • Confidentiality; • Ability to use initiative; • Ability to deal appropriately with pupils and parents; • Committed to raising pupils' achievement; • Ability to motivate self and others; • Child centred approach. 	

The Board of Governors reserve the right to enhance the criteria if necessary in order to facilitate a manageable shortlist

Applicants must be registered with the General Teaching Council for Northern Ireland (GTCNI) upon taking up employment.