



ADMISSIONS CRITERIA FOR ENTRY TO FORMS II-V

2018/2019

1. The Board of Governors delegates to an Admissions Panel, comprising of the Principal, three Vice-Principals, and Senior Teacher with responsibility for School Admission, the application of the admissions criteria to Forms II-V.
2. The school will normally only consider applications for a place commencing at the beginning of the academic year.
3. Admissions to Forms II, III and IV will be within the limit set by the School in order not to exceed the overall Enrolment Number or the Admissions Number for Form I (Year 8) agreed with the Department of Education or the limit for numbers in science classes in Form II, III and IV.
4. Before transfer to Forms II, III and IV can be contemplated, consultation must have taken place between parents and the Principal of the pupil's present school. The School will have the right to contact the pupil's present school.
5. Candidates for transfer into Forms II, III and IV should contact the Principal's Secretary for an application form and should note that applications received after the closing date specified on the form will not be considered.
6. Applicants are required to provide a copy of the most recent school report at the time of application.
7. Academic ability is the first criterion for entry to the school, and those seeking admission will be asked to show that they have the capacity to cope soundly with the academic demands of the grammar school. Candidates will come into school for a morning in June.
 - 7.1. They will be given a short Mathematics test.
 - 7.2. They will be required to write a short essay and complete a short English grammar exercise.
 - 7.3. They will be required to complete a short Science test.
 - 7.4. They will be given a Modern Language Speaking and Listening assessment and will complete a short written task.
 - 7.5. They will be interviewed by teachers from various Departments, who will assess present and potential achievement.
 - 7.6. A rank order of applicants will be drawn up and places offered, where vacancies are identified, to pupils whose performance in the tests indicates that they have the ability to make academic progress in courses which are distinctly academic in content and bias.

For pupils with a Special Educational Need (verified by supporting documentation*), 25% extra time will be allowed for the written Mathematics and English assessments. Parents should make the school aware of any Special Educational Need by completing the relevant section of the application form, referred to in paragraph 5 above.

*Examples of appropriate supporting documentation would be:

- written confirmation of current special educational need by the present school's SENCO on headed notepaper;
- a psychological assessment carried out at the request of the pupil's primary and/or secondary school by a qualified psychologist;
- an assessment by a medical doctor of physical or medical requirements.

8. Transfer to Form V, which is the year of the principal public examinations, cannot be considered.