



DRUGS DISCIPLINARY POLICY

JANUARY 2017

Title	Drugs Disciplinary Policy
Summary	Guidance for all stakeholders regarding: The ethos of the School regarding drugs.
Purpose	To ensure that all pupils, parents and staff are aware of the Drugs Disciplinary Policy and procedures for any incident involving drugs in the School.
Next Review Date	January 2018
Operational Date	February 2017
Version Number	2
Supersedes previous	Yes
Author	Vice Principal (MTW)
Frequency of Review by Author	Annually in January
Frequency of Review by Education Committee	Annually in February
Date last Reviewed and Approved by Education Committee	February 2017
Frequency of Review by Board of Governors	Annually in March
Date last Reviewed and Approved by Board of Governors	February 2017
To be posted on School website	Yes
Date and version posted	23/02/17 v2

1. The Headmaster and the Board of Governors consider possession of drugs by pupils while in School uniform, in School or at a School related function as a serious breach of School rules.
2. Possession of drugs as defined in the Misuse of Drugs Act 1971 is a criminal offence; therefore any pupil found in possession of drugs, as defined in the Act, will be reported to the police.
3. Irrespective of any measures taken by the police, the Headmaster will decide on the appropriate action in the first instance. He may take any of the following measures; warning, suspension, or suspension pending consideration of exclusion.
4. In considering the punishment for any particular breach, the Headmaster will take into account the nature and gravity of the breach, the effect or potential effect of the breach on other pupils and any other relevant circumstances or information.
5. Any pupil who supplies drugs to another pupil will, in the first instance, be suspended from school, pending further consultation. If such a serious breach of School rules is confirmed, the pupil may expect to be excluded. The Headmaster will refer the matter to the Warden and the Board of Governors.
6. The Board of Governors having considered the information put forward to them by the Headmaster will decide whether or not exclusion may be appropriate. In so doing it will ensure that before exclusion takes place there has been consultation between the Headmaster, the parent / guardian of the pupil, the Chief Executive / other authorised officer of Education Authority NI and the Warden in accordance with the regulations. Where exclusion is decided upon, the Headmaster shall immediately give written notification to the parent / guardian of that pupil of the right to appeal the decision to exclude the pupil, of the time limits set by Education Authority NI for lodging an appeal and of where the appeal may lodged.
7. Pupils found to be in breach of School Rules as mentioned above will be expected to undergo a drugs awareness education programme / counselling.
8. No pupil will be admitted to the School from another school if he / she has committed an offence relating to drugs or has broken any of the rules set out above, unless the Headmaster receives written evidence from an appropriate authority that the pupil has fully participated in a recognised programme of drugs education / counselling.